
Notice of Application for Dormitory

Summer semester 2024



PNU Dormitory

[Busan Campus]

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I . Precaution before application

- ▶ Those who are not enrolled in summer semester classes can be eligible to apply for dorm.
- ▶ Residents who live condo-room can stay without applying for summer.
- ▶ We will post an announcement about applying for dorm's meals for non-residents soon.
- ▶ The opening period (residency period), move-out schedule, room change schedule, and 2nd semester application schedule all differ depending on the target group. **Not being aware of the schedule for each target group or situation may result in disadvantages, so please be sure to check and comply with the relevant schedules.**

1. Jayoo restaurants not operated during summer vacation

- Jayoo restaurants are not available during the summer vacation due to the preparation period for the operation of a new company
- **Jayoo residents can only eat at Jilli restaurants (No meals added only during summer vacation)**
※ an on-campus restaurant near a dormitory: Geumjeong Hall(Building number: 419)

2. Step Forward Classes (24. 7. 22.(Mon) ~ 8. 16.(Fri))

- Apply after checking SFC-related notices in early July

3. Please consider this and support it as there may be inconveniences in changing rooms (two to three times) due to construction and event accommodation in the building.

4. About notice on announcement and penalty point

- 1) We post all announcements on dorm's website, bulletin boards in buildings, dorm APP. Therefore, if you are not aware of the dorm announcements, you will be held fully responsible. Please download the dorm APP to check for notices.

- How to download: PLAY store/App Store- pusan national university dormitory - download
- After APP download, make sure to check your alarm setting

- 2) **KaKao Talk alarm service(or SMS) for penalty points is an additional service.** So, Any disadvantages from non-delivery of the KaKao Talk alarm are the personal responsibility of the individual. You can check your penalty points in this following way. <PNU dormitory website - Log in - My page - penalty and reward points> So, PNU dorm recommends you to regularly check and manage your penalty point records.

5. [residents of Jilli] you can only apply for same room type that you are currently residing in.

6. Please be considerate of other campus residents

- Please make sure to check the dorm guidelines•dorm regulation•notice(website, bulletin boards on each building)
- The move-in schedule is scheduled right after the move-out and room change, so the cleanliness and inspection of the room may not be perfect. we kindly ask for your understanding.(if necessary, we can change your room)

7. Please inform the dorm office at least 15 days prior to your planned move out date if you intend to move out during the following periods after applying for summer opening.

- busan campus residents : Jun. 22(Sat) ~ Jul. 6(Fri) / other campus residents : Jun. 24(Mon)~ Jul. 8(Mon)
- ex) if you are a busan campus resident and plan to move out on July 2, you should inform the dorm administration by June 17 at the latest.

II. Qualification for Application and Schedule by Applicant

1. Residents of Busan campus

A. Qualification for application

- : residents who are currently living in the PNU dorm during the 1st semester of 2024.
- Residents with more than 3 penalty points can also apply for the summer opening application if you apply during the following application period.
- Jayoo residents can only eat at Jilli Restaurant (No meals added only during summer vacation)

B. Schedule

No.	content		schedule	
	Opening period (residency period)	applicants for the 2nd semester	Jun. 22(Sat) ~ Aug. 31(Sat), 2024 <71days>	
		Non-applicants for the 2nd semester	Jun. 22(Sat) ~ Jul. 20(Sat), 2024 <29days>	
		Operating period of the dorm cafeteria	Jun. 22(Sat) ~ Aug. 10(Sat), 2024 <50days>	
1	<ul style="list-style-type: none"> - After the application period for the 2nd semester is over, <u>non-applicants for the 2nd semester must move out by 12p.m. of Jul. 21(Sun), 2024</u> - Even if non-applicants for the 2nd semester pay the dormitory fees until Aug. 31, they must move out the dorm by the regular move-out day and dorm fee will be refunded. (Mid-term move-out is also possible before the regular termination date) - <u>The dormitory cafeteria will be closed for cleaning and repairs from Aug. 11(Sun) to Aug. 31(Sat).</u> - If you live until the graduation ceremony (Aug. 30(Fri)), please visit the dormitory office after applying and paying. 			
2	Applying period	10 a.m. May 21(Tue) ~ 5 p.m. May 23(Thu), 2024		
3	Dormitory Fee Payment Period	10 a.m. May 27(Mon) ~ 5 p.m. May 29(Wed), 2024		
4	Schedule of Room change	1st → summer	Moving period	Jun. 25(Tue) ~ Jun. 26(Wed), 2024
		summer → 2nd	Room assignment	5 p.m. Jun. 20(Thu), 2024
	Moving period		Aug. 17(Sat) ~ Aug. 18(Sun), 2024	
	Room assignment	5 p.m. Aug. 14(Wed), 2024		
- How to check the room assignment : PNU dorm website - click '합격자조회'				
5	Refund for mealtime	Jun. 22(Sat) ~ Jun. 28(Fri), 2024		
	<ul style="list-style-type: none"> - timetable refund : In cases where the break time between classes and meal time is less than 30 minutes, and it is not possible to have a meal during the operating hours of the cafeteria - Application period : the summer semester classes(Jun. 24 ~ Jul. 19) 			
6	Online application for Meal Change	10:00, Jul. 1(Mon) ~ 17:00, Jul. 2(Tue) <Changed meal starts: from breakfast on Jul. 8(Mon), 2024>		
7	Refund	1) Entering Cancellation before Entering: Full refund when cancel the entering until 1 day before entering[until Jun. 21(Fri), 2024] 2) Midway Move out after Entering: Nonrefundable from 7 days before the end of session [from Aug. 24(Sat), 2024]		

2. Residents of Other campuses

A. Qualification for application

: Residents living in the PNU Dorm(Miryang · Yangsan) as of the 1st semester of 2024

B. Available Dormitory: Male → Jilli double / Female → Jayoo double

- Jayoo residents can only eat at Jilli Restaurant (No meals added only during summer vacation)

C. Schedule

No.	Content	Schedule
1	Opening Period & Meal Period	Jun. 24(Mon) ~ Jul. 20(Sat), 2024 <27days>
	* Entering starts from 10 a.m. Jun. 23(Sun)	
2	Applying period	10 a.m. May 21(Tue) ~ 5 p.m. May 23(Thu), 2024
3	Dormitory Fee Payment Period	10 a.m. May 27(Mon) ~ 5 p.m. May 29(Wed), 2024
4	Room assignment	5 p.m. Jun. 20(Thu), 2024
5	Refund for mealtime	Jun. 22(Sat) ~ Jun. 28(Fri), 2024
	- timetable refund : In cases where the break time between classes and meal time is less than 30 minutes, and it is not possible to have a meal during the operating hours of the cafeteria - Application period : the summer semester classes(Jun. 24 ~ Jul. 19)	
6	Online application for Meal Change	10 a.m. Jul. 1(Mon) ~ 5 p.m. Jul. 2(Tue) <Changed meal starts: from breakfast on Jul. 8(Mon), 2024>
7	Refund	1) Entering Cancellation before Entering: Full refund when cancel the entering until 1 day before entering[until Jun. 23(Sun), 2024] 2) Midway Move out after Entering: Nonrefundable from 7 days before the end of session [from Jul. 13(Sat), 2024]
8	Regular Move-Out of Summer	Jul. 20(Sat) ~ Jul. 21(Sun) 12:00, 2024 <Detailed information will be announced later>

III. Application Method by Applicant and Dormitory Fee

1. Application Method

A. Residents of Busan campus

1) Application Method <Apply on website during the entering application period for residents>:
PNU Dorm(Busan) website → [지원서작성(fill out application)] → [계절학기지원(apply for summer session)] → click available dormitory → fill out application (★attach the photo)

2) Note

- You can apply only for the dormitory you're currently living, and **you cannot change dormitory · type(single room, double room)**
- Application Completed = Accepted

B. Residents of Other campuses(Miryang · Yangsan)

1) Miryang campus Residents <Apply on website during the entering application period for residents>: PNU Dorm(Busan) website → [지원서작성(fill out application)] → [계절학기지원(apply for summer session)] → click available dormitory → fill out application (★attach the photo)

2) Yangsan campus Residents <Apply through email during the entering application period for residents>: PNU Dorm website → 커뮤니티(Community) → 양식함(Formats) → download and fill out No. 2 대학생활원 입사지원서(수기) → send an email with the file attached to applydorm@pusan.ac.kr → contact and let the administration office know about sent email

3) Common Precautions

- Available Dormitory: Male → can apply Jilli dorm
Female → can apply Jayoo dorm(If you choose a meal, use Jilli Restaurant)
- Application Completed = Accepted

2. Dormitory Fee (unit: won)

A. Residents of Busan campus <Total 71 days>

Dormitory	Maintenance Fee	Board by meal type		Dormitory Fee
Single room of Jilli dorm	664,560	7-3	486,000	1,150,560
		5-3	407,400	1,071,960
		7-2	388,000	1,052,560
		5-2	271,600	936,160
		7-1	222,000	886,560
Woongbee	484,930	7-3	486,000	970,930
		5-3	407,400	892,330
		7-2	388,000	872,930
Jayoo	541,730	7-3	486,000	1,027,730
		5-3	407,400	949,130
		7-2	388,000	929,730
		5-2	271,600	813,330
		7-1	222,000	763,730
		No Meal	0	541,730

If you choose a meal, use Jilli Restaurant

B. Residents of Other campuses <Total 27 days>

Dormitory	Maintenance Fee	Board by meal type		Dormitory Fee
Double room of Jilli dorm	148,770	7-3	262,440	411,210
		5-3	232,800	381,570
		7-2	209,520	358,290
		5-2	155,200	303,970
		7-1	119,880	268,650
Jayoo	206,010	7-3	262,440	468,450
		5-3	232,800	438,810
		7-2	209,520	415,530
		5-2	155,200	361,210
		7-1	119,880	325,890
		No Meal	0	206,010

If you choose a meal, use Jilli Restaurant

C. Meal Type

- 1) 7-3: 3 meals(breakfast, lunch, dinner) a day for 7 days a week
- 2) 5-3: 3 meals(breakfast, lunch, dinner) a day for 5 weekdays except weekends
- 3) 7-2: Fixed 2 meals among breakfast, lunch, and dinner throughout one week
- 4) 5-2: Fixed 2 meals among breakfast, lunch, and dinner for 5 weekdays except weekends

5) 7-1: Fixed 1 meal among breakfast, lunch, and dinner for 7 days a week

※ The meal provided by PNU dorm is mandatory, only those who apply for Jayoo can choose not to eat.

※ Woongbee dorm as BTL dormitory provide 3 options of meal type.

D. Jayoo restaurant not operated during summer vacation

- Jayoo restaurants are not available during the summer vacation due to the preparation period for the operation of a new company

- **Jayoo residents can only eat at Jilli Restaurant (No meals added only during summer vacation)**

※ an on-campus restaurant near a dormitory: Geumjeong Hall(Building number: 419)

3. Dormitory Fee Payment

A. Payment Period: **10 a.m. May 27(Mon) ~ 5 p.m. May 29(Wed), 2024**

B. Payment Method **※ PNU dorm does not inform of payment account and amount by phone. ※**

1) Printing Bill

: [PNU Dorm website]- [생활원비 납부(Pay the dormitory fee)] - [고지서출력(print the bill)]

2) Deposit dormitory fee to the virtual account on the bill

- by account transfer using bank, ATM · Internet · Phone banking etc.)

- For card, only Nonghyup NH Cheum(채움) credit card is available at the bank(농협중앙회)

- Payment fails if any number of virtual account or the expense is inaccurate.

C. Checking Payment Result

1) How to Check: [PNU Dorm website] - [합격자조회] - [납부내역확인]

2) Payment update takes 5~10 minutes, so please check the result after a while from payment.

3) Payment details can be printed after the day of entering on PNU Dorm website

D. Note

1) **PNU dorm does not individually inform of payment**, and after the deadline, the bill will not be printed and payment cannot be made, so those who are accepted should make a payment within the payment period. **Those who do not pay the dormitory fee are regarded as not entering, and will be cancelled to enter without exception.**

2) Dormitory fee is not subject to year-end tax adjustment, and cash receipts are not available for dormitory fee at national universities.

E. Application Method for Delayed Payment

1) **Date which delayed payment can be applied through email:** from the beginning date of payment(May 27(Mon)) ~ the ending date of payment(until 17:00, May 29(Wed))

2) **How to Apply:** PNU Dorm website → 커뮤니티(community) → 양식함(Formats) → Download and Fill out No. 10 대학생생활원 지연납부 신청서 → send the file to dorm@pusan.ac.kr → contact the dormitory office

※ The payment date(actual payment date) on the application can be Jun. 21(Fri) at the longest.

※ The date of applying for delayed payment and the payment date which should be written on the application is different, so please be aware of this.

IV. Cancellation of Entering and Other notices

1. Cancellation of Entering

A. How to Cancel Entering **before** paying dormitory fee

: do not pay during the dormitory fee payment period

B. Cancellation of Entering **after** Payment

1) Application Period for Cancelling the Entering

▶ Residents of Busan Campus

① When applying for cancellation from 10:00, May 27(Mon) ~ Jun. 21(Fri), 2024, a full refund will be provided

※ Refund provided according to the midway move out procedure from Jun 22(Sat), 2024

▶ Residents of Other campuses

① When applying for cancellation from 10:00, May 27(Mon) ~ Jun. 23(Sun), 2024, a full refund will be provided

※ Refund provided according to the midway move out procedure from Jun 24(Mon), 2024

C. Note

- 1) You must enter the account information for refund accurately, and only you or your guardian's account is accepted
- 2) **When applying for entering cancellation, you cannot change the decision, so please be careful.**
- 3) It may take up to two weeks to complete the refund of dormitory fee.

2. Room assignment

A. Date of Room and Roommate Announcement: **At 17:00, Jun. 20(Thu), 2024**

B. How to check Room Allocation

- log in on PNU Dorm website → 합격자 조회(Acceptance check) on the lower left

→ 합격자조회(acceptance check) → check 합격내역(acceptance details)

※ **You may be allocated to the different room · roommate from the 1st semester** due to the events on campus in summer session.

※ Please be aware of the room announcement date and room movement period.

3. Entering Procedure for Residents of Other Campuses

A. Entering: **Available from 10 a.m. Jun. 23(Sun), 2024**

- Meal and dormitory fee starts from Jun. 24(Mon), 2023 and you may enter after this day, but you cannot get a refund for not entered days.

B. Entering Procedure: Visit the Security's Office of each hall → Receive rental items(access card, etc) → sign for entering and enter

- Up to 2 people (same gender) can enter after filling out a list when moving their luggage

C. Access Card

- Access and having a meal needs the access card. All accepted residents should receive the access card at the security's office when entering, and must return it to the security's office when moving out.
- No initial fee of issue required (However, reissuing fee is 10,000 won in case of loss or damage)

D. How to access the building and room

- Jayoo: Access building & room = card / - Jilli: Access building = card, Access room = door lock
- * If your roommate is already living in the dorm, the initial password of doorlock may not be the initial numbers(0000*), so you must **check your roommate at the acceptance check(합격자조회), and contact your roommate in advance.**

4. Other Notice about Living

A. Access Restriction and Restaurant Operating Hours * Must be punctual

Access Restriction	01:00 ~ 05:00 / Entry-Exit available, 2 penalty points (curfew)			
Summer semester Restaurant	Bread · Cereal · Milk (Only for those who applied for breakfast)	Breakfast	Lunch	Dinner
	07:30~08:00	08:00~09:00	12:00~13:30	17:30~19:00

B. Electrical equipment that can be used in dorm & Prohibited matters in dorm and Follow dorm regulations: 생활안내(instructions for living) on dorm website - 원생수칙 (Dorm Regulations)

5. Midway Move Out Procedure

- ▶ **Procedure and Refund:** PNU Dorm(Busan) website - 입/퇴사안내(instructions for entering/move out) - 입퇴사안내(instructions for entering/move out) - 퇴사안내(instructions for move out) - please see instructions for midway move out procedure(중도퇴사 절차 안내) & Instructions for PNU Dorm move out(Detailed)(대학생활원 퇴사안내(상세))

* You can check contents regarding midway move out application method and refund on website

6. PNU Dorm(Busan) Administration Office

1) Office Hours: Mon ~ Fri 09:00 ~ 18:00 (lunchtime 12:00 ~ 13:00)

* Administration office does not open on weekends · holidays.

2) Location: On the 1st floor, B hall, Jayoo dorm across from the 새벽별 Library

3) Contact: 051-510-7827

4) Dormitory Address: PNU Dorm, 2, Busandaehak-ro 63beon-gil, Geumjeong-gu, Busan (부산광역시 금정구 장전동 부산대학로 63번길 2(장전동) 부산대학교 대학생활원) / Zipcode) 46241

5) Address for Delivery: Dormitory address + □□dorm □□hall □□room + name

6) Website: <https://dorm.pusan.ac.kr> → [Busan campus]